



# COQUITLAM PUBLIC LIBRARY

## CPL BOARD – Regular Meeting, May 6, 2026 Agenda May 6, 2026, 6:00 pm Poirier Branch, Board Room

### In attendance:

Steve Leung, Treasurer  
Neal Nicholson, Trustee  
Fiona McQuarrie, Trustee  
Monica Heir, Trustee (joined at 7:48 pm)  
Trish Mandewo, Trustee (joined at 6:49 pm)  
Kimberly Sivak, Trustee  
Taha Rizwan, Trustee (joined virtually at  
6:24 pm/left at 8:13 pm)  
Anthea Goffe, Executive Director

Ryan Jamieson, Deputy Executive Director  
Erin Watkins, Director Public Services (joined at  
8:08 pm)  
Lily Vukasovic, (Minute Taker)

### Regrets:

Raymond Lee, Vice Chair  
Jackie Gorton, Chair

1. Presentation: Marketing – Library Giving Day Campaign Results (Sam Wink)
2. Call to Order
  - Called to order at 6:25 pm
3. Approve Agenda
  - #01 Motion to approve agenda  
Moved by Trustee Nicholson  
Seconded by Trustee Sivak  
Carried**
4. Territorial Acknowledgement
5. Priorities
  - a. Service and Operating Agreement (motion)
    - Reviewed previously by the Board and FA Committee; holdback funds released
    - Aligns with approved provisional budget; includes requested security and collections updates
    - Final version presented for Board approval
    - #02 Motion to approve Service Agreement as presented  
Moved by Trustee Nicholson  
Seconded by Trustee Sivak  
Carried**
  - b. Final 2026 Budget (motion)
    - Same budget as presented in the 3-year plan but a separate motion is required for City submission to the province

**#03 Motion to approve final 2026 Budget**  
**Moved by Trustee Sivak**  
**Seconded by Trustee Rizwan**  
**Carried**

c. SOFI Report 2025 (motion)

- The annual provincial submission has been reviewed by FA

**#04 Motion to approve SOFI Report 2025 as presented**  
**Moved by Trustee McQuarrie**  
**Seconded by Trustee Sivak**  
**Carried**

d. Alberta Bill 28: Key changes to Library Legislation

- Discussed privacy concerns and broader censorship issues in Alberta libraries and schools, and potential implications in BC
- Noted strong national support for Alberta libraries, with many library systems endorsing a CULC-led open letter to government
- Trustees emphasized their responsibility to uphold library values and be mindful of governance risks related to censorship

**ACTION: Censorship in libraries will become a standing annual Board education topic**

(Trustee Mandewo joined at 6:49 pm)

- Motion support is strong, with unanimous endorsement of the letter noted

**#05 Motion that the Coquitlam Public Library Board endorse the open letter of the Canadian Urban Libraries Council in opposing changes proposed to Alberta's Libraries Act in Bill 28, the Municipal Affairs and Housing Statutes Amendment Act, 2026, and that the Library Board reaffirm its commitment to intellectual freedom, customer privacy, equitable access to information, and the principles of local governance of public libraries, consistent with BC Library Act, and that the Board direct the Executive Director to communicate this resolution to the Canadian Urban Libraries Council**  
**Moved by Trustee Sivak**  
**Seconded by Trustee Nicholson**  
**Carried**

6. Regular Business

a. BMCC Ground Breaking Event, May 12'26

- Ground-breaking for new BMCC; trustees invited
- Trustees to confirm attendance with Anthea

b. Invitation to Science Expo

- Trustee Leung is attending; other trustees welcome to drop by

c. Quarterly Statistics, Jan to Mar

- Programming attendance and virtual visits are down and are being investigated
- Noted that the new branch will impact stats

- Open library Wi-Fi usage continues to decline, likely due to increased personal data availability and security preferences
  - Suggestions made to expand children’s sensory programming; this feedback will be taken to the staff for review
- d. Executive Director Report – April 2026
- Trustee Sivak attended the BC Library Conference; several staff presented and did an excellent job
  - Additional details on the conference will be included in the next report
  - Strategic Planning Consultants selected and contract signed with Spur Communications
  - Kick-off meeting will be scheduled with the Strat Planning Committee; process will be fast-tracked with target completion by the November Board Meeting
7. Consent Agenda
- a. Board Minutes, Committees & Reports
- 2026 Action Log
  - Board Minutes, April 1, 2026
  - Strat Plan Minutes, April 13, 2026 (approved by email)
  - FA Minutes, April 20, 2026 (approved by email)
  - Executive Minutes, April 29, 2026 (approved by email)
- b. Financials
- Financials, March 2026
- c. Other Meeting and Representative Reports
- Cultural Services Advisory Committee Representative Report
- d. Documents, Reports, Correspondence
- 2026 Approved Financial Plan Funding – Release of Additional Funds
  - Berkley Directors’ and Officers’ and Employment Practices Liability Policy
8. Approve Consent Agenda
- #06 Motion to approve consent agenda**  
**Moved by Trustee Sivak**  
**Seconded by Trustee Mandewo**  
**Carried**
9. Items pulled from consent Agenda for Discussion and Approval
- none
10. InterLINK Representative Report (Trustee McQuarrie)
- Meeting was not attended due to scheduling conflicts; alternate was not available
  - Update will be provided following the June meeting
11. Council Report (Councillor Mandewo)
- Official Community Plan updated due to housing legislation, with a review planned in one year
  - Forest management plan approved; balancing tree preservation with housing needs through replacement planting by developers

12. Move In-Camera

**#07 Motion to move in-camera at 7:19 pm**  
**Moved by Trustee McQuarrie**  
**Seconded by Trustee Nicholson**  
**Carried**

- a. Board and Council Debrief
  - Feedback provided
- b. Labour Relations Update
  - Discussed
- c. Additional 2027 Budget Requests
  - Discussed

(Trustee Heir joined at 7:48 pm)

(Director Watkins joined at 8:08 pm)

(Trustee Rizwan left at 8:13 pm)

13. In-Camera (Board Only) at 8:27 pm

- a. HR Committee Update

14. Move Out of In-Camera

**#08 Motion to move out of in-camera at 8:54 pm**  
**Moved by Trustee Sivak**  
**Seconded by Trustee Heir**  
**Carried**

15. Adjournment

**#09 Motion to adjourn at 8:59 pm**  
**Moved by Trustee McQuarrie**  
**Seconded by Trustee Heir**  
**Carried**



Anthea Goffe, Secretary to the Board

Date Signed: May 26, 2026



Jackie Gorton, Chair Library Board

Date Signed: May June 3, 2026