



Coquitlam Public Library
Community Advisory Group

COMMUNITY ADVISORY GROUP MINUTES

Feb 29, 2024 | 6:30-8:00 pm

Poirier Branch | Zoom

CAG Meeting

Present: Andrea, Tina, Francesca, Valerie, Mayling, Natalia

Guest: Luis, Sahar, Fatemeh, Waheed

Staff: Aman, Ryan, Sam

Regrets: Doreen, Sandra, Manjit and Ramesh

Chair: Tina

I. Call to order: 6:36 pm

II. Land Acknowledgement

We acknowledge that Coquitlam Public Library provides service on the unceded traditional territory of the Kwikwetlem First Nation, which lies within the shared territories of the Tsleil-Waututh, Katzie, Musqueam, Qayqayt, Squamish and Sto':lo Nations

III. Approval of Agenda – Andrea moved, Francesca seconded

IV. Approval of Minutes from the last meeting Jan 25 – Andrea moved, Francesca seconded

V. Guest Manager Speaker – **Sam Wink – Marketing**

- Bibliocommons – new catalogue
- Pinetree entrance for City Centre branch
- Science expo
- New branding
- Ads on YouTube – Library Link, different languages – showcasing the library

VI. Reminder Goals for 2024

- Raise the profile of library
- Outreach in the community
- Recruitment Committee to revamp CAG application process

- VII. **Application Forms** for new members to fill out (see email of people that need to fill out) – Hand in at end of meeting.
- VIII. Feedback from members about any events they have recently participated in Jan/Feb
- Family day event – very useful for the community, people lined up before the event started, beneficial for library
 - Suggestions for events – before it starts have staff for different tasks – stats, pictures at event for socials afterwards, add information about event for community (to show success)
 - Tax Tips for Newcomers (Spanish) February 5 – basic information given, incomplete, partner program – it wasn't a professional
 - Feedback to have more advanced topics and professional speaker
- IX. **CPL updates (Ryan)**
- mystery “shopper” – hold until summer after staff feedback is given
 - Events coming up to participate in March
 - Puzzle exchange and family Tournament –CC **March 2** families
 - Walkalong Glider Experiment CC. **March 5** – tween
 - Income Tax 101 Virtual **March 7** adult
 - How to Self-Manage Insomnia – CC **March 7** adult
 - Pride and Allies Book club –CC **March 8** teen/adult
 - Camping 101 – CC **March 9** – all ages
 - Animal aware –CC **March 9** – children
 - Black Balloon Day –CC **March 10** Teen/Adults
 - Digital Electronics Breadboarding for Seniors –CC **March 12** and **March 19**
 - Getting Started with Libby –Dogwood Pavilion **March 15** -outreach
 - Youth Making Change: Toy Hacking Workshop –CC **March 20** teens
 - Lots of Spring Break activities
- X. New Online: **Mauril** (CBC – language development), **NYT Cooking**, **TIME magazine**.
- XI. Report and Feedback of **Clothing Giveaway** on Feb 19 at City Centre
- Successful event – efficient
 - Teen volunteers were great, everyone came
 - People waiting before the event started, well attended
 - Participants were happy to receive the clothes, helped them out, sustainability
 - Community conversations occurring within the event
 - All clothes were given out
 - Host event again – May/June
 - Andrea, Natalia, Sahar, Waheed, Francesca
- XII. Report from Recruitment sub-committee (Natalia)
- Sub-committee Andrea, Luis, Ryan

City Centre Branch
1169 Pinetree Way

Poirier Branch
575 Poirier Street

XIII. New Members

- Natalia motions Fatemeh to be a member, Francesca seconded, all in favour
- Natalia motions Sahar to be a member, Francesca seconded, all in favour
- Natalia motions Luis to be a member, Andrea seconds, all in favour

XIV. Next meeting proposal a new date – **Thursday, April 4** instead of last week of March before Easter long weekend. – all in favour

XV. Action/To Do

- Plan clothing drive
- Ideas for future events
- Fundraising events

XVI. Adjournment: 7:58 pm

Next Regular Meeting

[**April 4, 2024**]

[**City Centre**] Board Room

6:30 – 8:00 pm