



COQUITLAM PUBLIC LIBRARY

REQUEST FOR PROPOSAL

Automated Materials Handling System

RFP #2025-01

Addendum 1: Proponent Questions

Issue Date: March 17, 2025

RFP CONTACT

All enquiries must be made in writing and the enquiries regarding the RFP must be addressed to:

Rachel Burke
Manager, Collections & eBranch
Coquitlam Public Library
575 Poirier Street, Coquitlam BC V3J 6A9, Canada
rburke@coqlibrary.ca

www.coqlibrary.ca

Addendum 1: Proponent Questions

This addendum shall revise or clarify Coquitlam Public Library's Request for Proposal: IT Infrastructure Equipment and Installation Services. This addendum shall form part of the contract documents and is to be read, interpreted and coordinated with all other parts. The following information is provided to answer questions raised by Proponents for the above-named project, to the extent referenced and shall become a part thereof.

Q1. [Are there] any restrictions on US companies bidding for the project?

A1. The Library has no restrictions on US companies bidding for the project. The Library evaluation will not look at vendor location in scoring. However pricing should be provided in Canadian funds, inclusive of all applicable duties and taxes except for GST and PST, which should be itemized separately. Pricing should also account for any potential tariffs applicable to the responding company.

Q2. Is there a bond for this?

A2. We are not requiring a bond for this opportunity.

Q3. How many sort destinations do you require for the new sorter?

A3. The Library requires a minimum of nine (9) sorting destinations for proposed designs. Vendors may propose designs that include additional sorting destinations.

Q4. On Page 26, E. Ongoing Maintenance & Support, RFP states: "Provide one "typical" information package for the proposed AMHS?" Can you please clarify what this means?

A4. Please provide a technical manual or similar document for the proposed solution.