

# COQUITLAM PUBLIC LIBRARY — BORROWING POLICIES

	Loan Period	Limits per Card	Renewals*	DAILY FINES*			MAXIMUM FINES			Processing Fee*
				Adult material	Teen material	Children's material	Adult material	Teen material	Children's material	
auto manuals	21 days	none	2	\$0.35	—	—	\$10.00	—	—	\$8.00
audiobooks	21 days	none	2	\$0.35	\$0.10	\$0.00	\$10.00	\$5.00	\$0.00	\$8.00
compact discs (music)	21 days	none	2	\$0.35	—	\$0.00	\$10.00	—	\$0.00	\$8.00
fiction	21 days	none	2	\$0.35	\$0.10	\$0.00	\$10.00	\$5.00	\$0.00	\$8.00
Express Loan books	7 days	2	0	\$1.00	—	—	\$10.00	—	—	\$8.00
Express Loan movies	3 days	2	0	\$1.00	—	—	\$10.00	—	—	\$8.00
kits	21 days	none	2	\$0.35	\$0.10	\$0.00	\$10.00	\$5.00	\$0.00	\$8.00
magazines	21 days	none	2	\$0.35	\$0.10	\$0.00	\$10.00	\$5.00	\$0.00	\$2.00
world language* books	21 days	none	2	\$0.35	\$0.10	\$0.00	\$10.00	\$5.00	\$0.00	\$8.00
non-fiction DVDs & videos	21 days	none	2	\$0.35	\$0.10	\$0.00	\$10.00	\$5.00	\$0.00	\$8.00
pocketbooks	21 days	none	2	\$0.35	\$0.10	\$0.00	\$10.00	\$5.00	\$0.00	\$2.00
seasonal books	21 days	none	2	\$0.35	\$0.10	\$0.00	\$10.00	\$5.00	\$0.00	\$8.00
some reserved books	14 days	none	0	\$0.35	\$0.10	\$0.00	\$10.00	\$5.00	\$0.00	\$8.00
movies	7 days	none	2	\$0.35	\$0.10	\$0.00	\$10.00	\$5.00	\$0.00	\$8.00
world language* DVDs (movies & non-fiction)	7 days	none	2	\$0.35	\$0.10	\$0.00	\$10.00	\$5.00	\$0.00	\$8.00
video games	7 days	2	2	\$1.00	—	—	\$10.00	—	—	\$8.00
technology: (Ozobot, Sphero, telescope)	14 days	1	2	\$1.00	—	—	\$10.00	—	—	\$8.00
technology: Playaway Launchpad	7 days	1	2	\$1.00	—	—	\$10.00	—	—	\$8.00

**World Language** refers to all items that are in a language other than English or French.

**Items may not be renewed** if they are on hold.

**Fines apply to the type of material borrowed**, regardless of the borrower's age. For example, a child would be charged \$0.35 per day for an overdue adult book.  
**To avoid late charges, check your due date slip.**

A **processing fee** is charged when a library item is lost. This fee covers the library's cost to prepare a replacement title for the collection.